

Coventry Villas Owners Association, Inc.

c/o Sunrise Property Management Group

P. O. Box 402

Huntertown, IN 46748

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Maintenance Responsibility Guidelines

A – Association’s Responsibility

O – Owner’s Responsibility

Air Conditioner Unit	O	Garage Door Mechanism	O
Basement	N/A	Garage Floor	O
Building Door Locks	O	Gas	O
Chimney Caps/Screens	A	Gutter/Downspouts Maintenance/Cleaning	A
Common Areas	A	Hot Water Tanks	O
Door Locks	O	Interior Repairs	O
Door Painting	A	Interior Repairs due to Exterior Repairs	O
Doors (frames, etc)	O	Keys	O
Electric Service Meter	O	Lights, Front Door	O
Electrical Outlets (Exterior)	O	Lights, Garage	O
Exterminating (Interior)	O	Lights, Porch/Patio	O
Exterminating (Exterior)	O	Lights, Street	A
Faucets (Outdoor Community)	A	Lights, Parking Pad	A
Frames, Windows & Doors	O	Mail Boxes	USPS
Furnace	O	Mail Box Keys	USPS
Garage Door	O	Mail Box Maintenance/Replacement	USPS
Garage Passage Doors	O	Patio/Deck Replacement	A
Sewer	A	Patio/Deck Maintenance or repair	O
Sidewalks	A	Patio Fences (See Plan)	A
Painting (Exterior)(See Plan)	A	Patio Gate (See Plan)	A
Roof	A	Plumbing (Meter to Service)	O
Trash Removal (City Utilities)	O	Roof Vents (Box/Ridge)	A
Mulch Planting Beds	A	Dryer Vents	O
Weeding	A	Vents (plumbing, utility, stack, etc.)	O
Shrub Planting (see Plan)	A	Window Cleaning (Exterior Only)	A
Foundation Slab	O	Insurance (Common Areas)	A
Water Service and Meter	O	Windows (seals, caulk, replacement, frames)	O
Insect treatments	O	Gas Service and Meter	O
Events of Mother Nature	O	Faucets (Exterior of Unit)	O

Approved Revised: March 2012 BOD

Approved Colors, Styles and Manufacturers:

Awnings

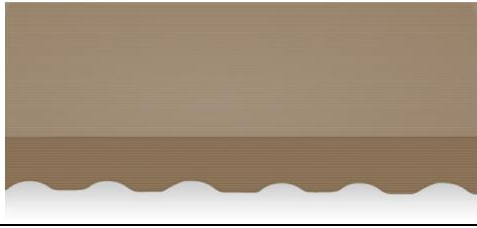
Frame color: Sand

Fabric & color: #7956- Nutmeg Tweed- Woven acrylic fabric

Manufacturer: Sunsetter

Designated Installer: DuHadaway

Nutmeg Tweed



Storm Doors:

Larson® Classic View 36"W x 80"H Sandstone Brass Handleset Bevel Full View Storm Door



Windows

Garage Doors:

Approved Manufacturer & installer: Overhead Door
Color- Sandstone

Exterior Patio Lights

Bayern Outdoor Wall lantern- Antique bronze



Paint Color- Fences

Sherwin Williams- Moss Coventry Villas Body

Paint Color- Trim